



Civil Air Patrol  
US Air Force Auxiliary

**Florida Wing  
Headquarters**

# Safety Briefing

**Subject:** Florida Wing Mishap Notification Reporting Pyramid  
**Initiated By:** Col Joseph Martin, Wing Commander  
**Directed To:** All Members

**Date:** 23 Aug 04  
**SB No.:** 04-0002

1. IAW CAPR 62-2 (PARA 4a & 4b), NOTIFICATION of personnel in Table 1 will be done anytime a mishap occurs during a CAP Activity involving substantial damage, serious injury or death. Use of Attachment 4 in CAPR 62-2, will assist in determining the type of mishap that has occurred. Voice contact should be made.

TABLE 1: FLORIDA WING REPORTING PYRAMID			
Contact	Assignment	CAP POC	Fax
Joseph J. Martin	Wing CC	786.255.0496	Call for Number
Jerry Angley	State Director	407.646.4247	407.646.4253
Rex Meyer	Wing Safety	321.432.4430	Call for Number
Wes Hannah	Wing Vice CC	941.737.6890	941.798.3583
Additional Notification for Mishaps Involving Aircraft:			
Gary Nelson	Wing DO	904.813.0013	Call for Number

2. Any mishap involving CAP personnel, employees or assets must be annotated on a CAPF 78 within 48 hours of the event.

3. Contact to NTL HQ will be made by the Wing contact. The telephone number for the National Operations Center is 1.888.211.1812.